



Woolooware Outside School Hours Care

(02) 9523 9971
34 Wills Road, Woolooware, 2230
info@woshc.com
accounts@woshc.com

CUSTODY AGREEMENTS AND COURT ORDERS POLICY

POLICY STATEMENT

Woolooware Outside School Hours Care recognises the diversity of all families and their situations and that the welfare and well-being of all children in our care is paramount. If a child at the Centre is subject to any access order or agreement, the service must have a copy on record plus any additional alteration registered by the court.

CONSIDERATIONS

Education and Care Services National Regulations – R99, R157, R160, R168, R177, R181, R183

National Quality Standard – 2.2, 2.2.1, 2.2.2, 4.1, 4.2.2, 6.1, 6.1.1, 7.1.2

My Time Our Place: LO. 1

Other Service policies/documentation – Family Law Act 1975, Children (Education and Care Services National Law Application) Act 2010, Children's and Young Persons (Care and Protection) Act 1998, United Nations Convention on the Rights of the Child, Enrolment Policy, Participation and Access Policy, Privacy and Confidentiality Policy, Educators Orientation and Induction Policy, Relief Educators Policy, Child Protection Policy.

PROCEDURES

Parents / guardians must ensure that any custody agreements or court orders relating to their child are provided to the Centre upon enrolment. If the order is only put in place after the child has already been attending, then it must be provided to the Nominated Supervisor as soon as practicable. The centre cannot stop a parent from having contact with or collecting a child in their care without sighting, and having a copy of, the appropriate court order.

The Nominated Supervisor will ensure all educators are aware of orders or agreements in place at the time of employment or, as the orders are put in place. Educators are notified daily in the session brief if any orders need to be followed for that day.

If a parent is restricted by law from having any contact with or being authorised to collect their child, the Centre is legally bound to comply. Therefore, if a non-custodial parent arrives at the Centre, educators will be required to follow the steps outlined in the Participation and Access Policy, thus attempting to prevent the parent from taking the child.

Educators will remember their responsibility to all children in their care if such a situation arises. In instances where the non-custodial parent arrives and takes the child from the centre, the matter will be referred to the Police immediately.



Woollooware Outside School Hours Care

(02) 9523 9971
34 Wills Road, Woollooware, 2230
info@woshc.com
accounts@woshc.com
www.woshc.com

Educators will not pass on any information in relation to the child to non-custodial parents if an order or agreement has been sighted / received.

A copy of the order or agreement is to be kept on file with the child's enrolment form and stored in a secure location, as per Regulations 160 and 183.

DATE ENDORSED: April 26, 2021

DATE FOR REVIEW AND EVALUATION: April 26, 2023