



Woolooware Outside School Hours Care

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EDUCATOR : CHILD RATIO POLICY

POLICY STATEMENT

Woolooware Outside School Hours Care believe that the child: educator ratio is an important factor in determining the quality of care that we provide. We will ensure positive educator, child and parent interactions and safe care by maintenance of the minimum standards outlined in the National Standards and Regulations.

CONSIDERATIONS

- National Standards and Regulations, 134
- Voluntary Code of Practice Section 3, Staff: child ratios.
- National Quality Standard; 4
- My Time, Our Place

PROCEDURES

EDUCATOR : CHILD RATIOS

- The educator: child ratios as outlined in the Standards will be met at all times.
- There will be a maximum of 15 children to 1 educator.
- There will be a maximum of 8 children to 1 educator for excursions.
- There will be a maximum of 5 children to 1 educator for swimming/high risk water activities. This is determined by environmental conditions.
- The educator: child ratios as outlined in the Voluntary Code of Practice, National Regulations will be adhered to at all times.

MINIMUM STAFF NUMBERS

- There will be a minimum of 2 staff members present at all times.
- When staff are sick or unable to attend work, appropriate relief staff will be employed to meet the standards.
- For an emergency or if a staff member becomes sick, a replacement should be obtained where possible before the staff member leaves the centre.
- If a relief staff member is unable to be obtained, suitable volunteers may be employed on a casual basis to cover the numbers.
- Volunteers will only be counted on excursions to make up the higher number of carers required, or when temporarily employed.
- Students will not be counted as part of the educator: child ratio, at any time.
- Where possible extra carers will be encouraged to participate to assist in providing a higher standard of care.

DATE ENDORSED: April 26, 2021

DATE FOR REVIEW AND EVALUATION: April 26, 2023