



# Woolooware Outside School Hours Care

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## HAZARD POLICY

### **POLICY STATEMENT**

Woolooware Outside School Hours aims to provide an environment that is safe, with no risk to the health and wellbeing of the children, educators or parents. We will ensure that all activities undertaken while the service is in operation are not likely to be potentially hazardous and that all necessary materials will be stored appropriately.

### **CONSIDERATIONS**

- Education & Care Services Regulations 101,116
- National Quality Framework Element 3.1.2
- Work, Health and Safety Act 2011
- Worker Consultation

### **PROCEDURE**

Hazardous machinery, chemicals and activities which are likely to cause potential danger to children, educators or others in the centre will not be used or undertaken while the service is in operation.

Should any pests or vermin be identified, then appropriate action should be taken to rid the centre of the problem by initially using non-chemical methods such as physical removal, maintaining a clean environment, and use of any non-toxic products.

Low-irritant, environmentally-friendly sprays to be used minimally and only with adequate ventilation, and preferably not in the presence of the children. Aerosol cans, used for specific activities, will only be used outside in a well-ventilated area.

All permanent & casual educators will be made aware on initial orientation in the centre, of any potentially dangerous products, which may pose a danger to the children and where these are stored.

All potentially dangerous products such as cleaning materials, disinfectants, flammable, poisonous and other dangerous substances, tools, toiletries, first aid equipment, and medications will be stored in the appropriate containers, clearly labelled and stored in the designated secured area which is inaccessible to the children. Educators are responsible to ensure that these areas remain secure and will not inadvertently provide access to these items by the children.

Cleaning and hazardous products should not be stored close to foodstuffs or where storage of these products might contaminate foodstuffs. Educators should always read the label twice before use of any cleaning material, sprays or chemicals and be aware of appropriate first aid measures.

Education about dangerous products and their storage can be used to enhance both children's' and parents' awareness of the topic. Activities, posters or newsletters can be used to highlight these issues.

DATE ENDORSED: April 26, 2021

DATE FOR REVIEW AND EVALUATION: April 26, 2023