



Woolooware Outside School Hours Care

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ANAPHYLAXIS POLICY

POLICY STATEMENT:

Woolooware Outside School Hours Care aims to provide an environment which is safe and healthy where children with asthma can participate equally in all aspects of the programs and experiences offered at the service. We will ensure all educators are equipped with adequate knowledge and training of asthma management to enable them to respond immediately and appropriately to an asthma emergency.

CONSIDERATIONS:

- Education and Care Services National Regulations 2011
- National Quality Standard
- Children (Education and Care Services National Law Application) Act 2010
- Australian Children's Education and Care Quality Authority (ACECQA)
- United Nations Rights of the Child (Article 24)
- Asthma Australia - <http://asthmaaustralia.org.au/>

PROCEDURES:

At least one educator, who has undertaken approved anaphylaxis management training (Reg. 136) will be present at all times that children are being educated and cared for at the Centre.

Parents will be required to inform the Centre of any child diagnosed by a medical practitioner as being at risk of anaphylaxis, at the time of enrolment. This information is recorded on the enrolment form. Parents are reminded of this requirement through the Family Handbook.

Parents will be required to provide a Medical Condition Risk Minimisation Plan as well as a colour copy of the ASCIA Anaphylaxis Action plan with current colour photo attached, as authorised by the medical practitioner (Regulation 90). These action plans will be displayed in the centre. All educators will be made aware of these.

Any medication required such as an adrenalin pen or antihistamine must be supplied by the parents and clearly marked with the child's name and any additional relevant information must be kept with the medication at all times. The Centre Director will ensure that any child who has been prescribed an adrenalin pen is only allowed to attend the centre if their medication has been made available to educators on shift.

All medication must be stored in an area easily accessible to educators but inaccessible to children and away from any direct heat source.

All educators, including relief educators and volunteers, will be informed of the current enrolled children who have been diagnosed with anaphylaxis upon employment. Educators will be responsible for familiarising themselves with the children diagnosed.

In the event of an anaphylactic reaction occurring where a child has been diagnosed at risk of anaphylaxis, educators will follow the instructions on the child's action plan.



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In the event of an anaphylactic reaction occurring where a child has been diagnosed as only being allergic, educators will:

- Call an ambulance immediately “000”
- Commence first aid measures
- Contact the parent/guardian
- Contact the person to be notified in the event of illness if the parent/guardian cannot be contacted

Medication may be administered to a child without an authorisation in case of an anaphylaxis emergency (Regulation 94).

If medication is administered under this regulation, the approved provider or nominated supervisor of the education and care service must ensure that the following are notified as soon as practicable:

- a parent of the child
- emergency services

Educators must ensure that all anaphylaxis medication administered is recorded in a medication record.

Parents/guardians of children diagnosed as being at risk of anaphylaxis must be provided with a copy of the Anaphylaxis Policy on enrolment (Regulation 91).

If parental permission is given, the Centre can notify the other families using the service of a child at risk of anaphylaxis being enrolled in the service (Regulation 173). The child’s name will not be mentioned. This can be done in the newsletter and will be displayed on the noticeboard.

If relevant, policies and practices in relation to specific needs of individual children will be developed and implemented. Food Allergies If a child has been diagnosed as being at risk of anaphylaxis directly relating to certain foods:

- Parents will be required to provide an outline of the child’s current diet on a Severe Allergies Form (see D-15 Allergies Policy)
- A listing of children with food restrictions will be placed in the kitchen to alert educators
- A list of what the child cannot eat will be recorded, as well as alternatives of what the child can consume
- All educators are to make themselves aware of the record on an ongoing basis

Practices and procedures in relation to safe food preparation and consumption will be reviewed each time an enrolment for a child with a risk of anaphylaxis is accepted at the centre.

Where possible, the Centre will reduce the risk of exposure to allergens and provide alternatives during mealtimes where an allergen may be present.

Any educators who have been diagnosed as being at risk of anaphylaxis by a medical practitioner must advise the Centre Director. This will be recorded on their staff details form and any additional information recorded on file.

DATE ENDORSED: April 26, 2021

DATE FOR REVIEW AND EVALUATION: April 26, 2023